

Cats and Dogs 7 months and older must be registered with the Township annually. To renew ONLINE, a copy of the current rabies vaccination certificate must be uploaded. Per NJ code, *rabies certificate must be valid through the following dates of the license year.* ([NJ Admin Code 8:23A-4.1](#))

- For dogs: Rabies must be valid through October 31 of the licensing year [Grab your reader's attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]

For the licensing year

- For cats: Rabies must be valid through May 31 of the licensing year

If the rabies certificate is not valid through these dates, renewals should be completed and paid for VIA MAIL or IN-PERSON during the annual renewal process to avoid any late fees. Checks should be made payable to Cherry Hill Township.

If a pet's rabies certificate meets the date criteria above, the pet may be renewed ONLINE. Please have the "Renewal Form" you received from the Township as it has all the pertinent information you need to complete the online renewal process.

1. Go to www.chnj.gov
2. On the Township's main page, go to "DEPARTMENTS"
3. Select "CLERK"
4. On the Clerk's page, select "PET LICENSE" on the RED toolbar underneath the scrolling banner
5. Scroll to the middle of the Pet Licensing page and click on the "APPLY NOW" button.

2) **ONLINE** (a small processing fee will apply)



This will open "Pet Online Application and Renewal" page. Scroll down to the Township's online portal.

6. If you have a Cherry Hill Township SDL account, please select "Sign In".
If you do not have a Cherry Hill Township SDL account, please create an account via "Sign up"

You will need to log in or create an account before proceeding.



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7. Select "Renew a Pet License"



8. In the "Find your pet" section, select your "Pet Type" [either DOG or CAT]

9. After selecting your pet type, "Search for your pet" by typing in information that can be found on the "Renewal Notice" you received via mail (2nd example below).

i. the last current license # and the associated year license # was assigned, separated by a space (ex. "123456 2019") – license # circled below in **GREEN**

-OR-

ii. The pet's name, street address (ex. "Snoopy, 123 Main St"). *A comma separating your pet's name and address is required.* Be sure to type the street address as listed in the renewal notice (see 2nd example listed below circled in **RED**).

Pet Type*

DOG

Search for your pet*

Pet license and license year OR pet name and street address Find

Required

Search by the last current license number and year OR the pet name and street address - "123456 2019" OR "Snoopy, 123 Main St". A comma separating your pet name and address is required. If you are unable to locate your pet you will need to fill out additional information.

I can't find my pet

CHERRY HILL
Municipal Clerk
820 Mercer St
Cherry Hill NJ 08002
(856) 488-7892

2026 Dog Renewal Notice

NAME OF DOG		BREED		Issuing Official	Date Issued	License #/Year	
Reese		MIX				2500	
SEX	HAIR/ (S/M/L)	COLOR/MARKING	SPAY/NEU (Y/N)	SIZE (S/M/L)	DeBarked	DATE OF BIRTH	
F	M	BROWN	Yes	M	N	1/1/2020	
RABIES VACCINATION EXPIRATION DATE			VETERINARIAN'S NAME AND PHONE NUMBER				
12/12/2028							
Owner Email				HOME TELEPHONE	EMRG TELEPHONE		
johndoe@chnj.gov				8566656500			

O
W
N
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R

JOHN DOE
820 MERCER ST
CHERRY HILL TOWNSHIP NJ 08002

LICENSE FEE \$22.20

ADD LATE FEE AFTER JANUARY 31, 2026 \$25.00

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10. If you have found your pet record, SKIP to step 12.
If you cannot find your pet record, continue to step 11.

Pet Type*

DOG

 Your pet:

Reese/Ari - 820 MERCER ST

This license expires on: 12/31/2026.

11. If you are unable to locate your pet, you will need to check the "I can't find my per" box and fill out additional information.

Pet Type*

DOG

Search for your pet*

Pet license and license year OR pet name and street;  **Find**

Required

 Search by the last current license number and year OR the pet name an
A comma separating your pet name and address is required. If you are una
information.

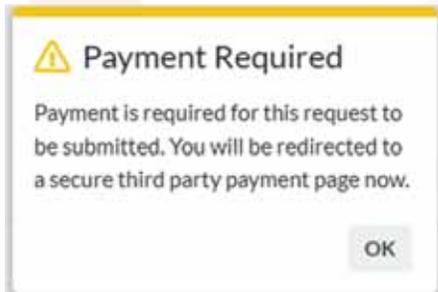
I can't find my pet

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12. "License Information" – Review/update "Rabies Vaccination Expiration". Rabies certification must be current through October 31 of this licensing year.
 - i. If prior rabies certificate still current, please use "Rabies Vaccination Expiration" date found on the "Renewal Form" mailed to you.
 - ii. If your pet had rabies shot this calendar year, please input the date from your new rabies certificate. (You will need to upload the certificate later in the renewal process).
 - iii. If it expires before that time, you will need to complete a paper form and fee to be submitted via mail or in person.

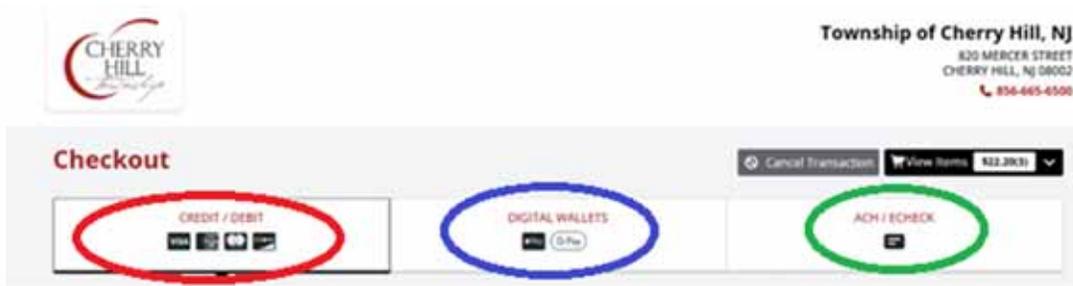
NAME OF DOG		BREED	
Reese		MIX	
SEX	HAIR/ (S/M/L)	COLOR/MARKING	SPAY/NEU (Y/N)
F	M	BROWN	Yes
RABIES VACCINATION EXPIRATION DATE		VETERINARIAN'S NAME AND PHONE NUMBER	
12/12/2028			

13. "Add your pet's location" – type in address as listed on your renewal form – Click "find"
14. "Pet details" – Type in your pet's name. Select the "Breed" from the choices in the drop down list. If you cannot find your "breed" selection in the drop down menu, please use the "breed" designation found on the renewal form.
15. Complete "Owner Phone Number" (as listed on renewal form)
16. Complete the "Veterinary Hospital /Dr. Name" and "Phone"
17. "Add documents" – Please upload rabies certificate.
18. "Review and Submit" – Click blue bar "Submit Request"
19. A payment pop-up will appear. Click OK to be re-directed to a secure third party for payment.

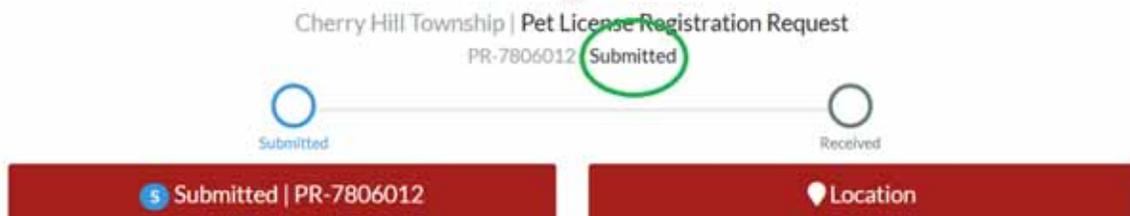


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20. Select your payment option: Credit/Debit – Digital Wallets (Apple Pay, Google Pay) – ACH / eCheck



21. After completing / submitting payment info, you will receive a “Submitted” status and a transaction number



22. At this point you have completed your actions for pet license renewal. Once the Clerk’s office has processed your payment, the status will reflect “Reviewed” in your profile. The pet license will be sent to you via mail.



THE DOG LICENSE WILL BE MAILED TO YOU