



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Marlkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## MINUTES FOR REGULAR MEETING FEBRUARY 11, 2016

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on January 15, 2016.

### CALL TO ORDER

Public meeting call to order at 19:00 hours.

### FLAG SALUTE

### ROLL CALL

|          |         |
|----------|---------|
| CAMPAGNA | PRESENT |
| GIBSON   | PRESENT |
| KELLY    | PRESENT |
| MCCARGO  | PRESENT |
| MONTANA  | PRESENT |

Also present: Fire Chief Kolbe, A/C Callan, EMS Chief McCargar, CFO Foley and PSA Fiorentini.

### MINUTES

*Motion by Commissioner Montana seconded by Commissioner McCargo to accept the Agenda, Regular and Closed meeting minutes from the January 7, 2016 Meeting.*

### ROLL CALL VOTE

|          |     |
|----------|-----|
| CAMPAGNA | YEA |
| GIBSON   | YEA |
| KELLY    | YEA |
| MCCARGO  | YEA |
| MONTANA  | YEA |

*Motion by Commissioner Montana seconded by Commissioner Kelly to accept the Regular and Closed Meeting minutes from the January 21, 2016 Meeting.*

**ROLL CALL VOTE**

|          |     |
|----------|-----|
| CAMPAGNA | YEA |
| GIBSON   | YEA |
| KELLY    | YEA |
| MCCARGO  | YEA |
| MONTANA  | YEA |

**CORRESPONDENCE – On File**

Chairman Gibson commented on the positive communications from surrounding towns and accolades for EMS. Commissioner Gibson also commented on the effort put forth by CHFD Firefighters at the recent fatal fire on Sheffield Road.

**FIRE CHIEF'S REPORT**

The Fire Chief's report was presented by Fire Chief Kolbe; the complete report is on file.

Staff is completing Accreditation reports.

Attended CPR recertification class.

GIS Analyst is updating and creating maps for accreditation and general information.

OFC and Unit Leaders are reviewing 2015-16 Action plan for changes/updates.

EOC was quiet during the blizzard; social media went well.

2015 Annual Report Completed.

2016 Budget Mailer completed.

Completed Annual EMS statistics.

Will make an RTF Presentation for Burlington and Camden County Fire Chief/Officers Association in February.

Updated Pit Crew CPR Training Bulletin.

Scheduled 2016 EMS Open Forum meetings; first one to be held in March.

Completed 2015 EMS productivity statistics.

Attended Affordable Care Act Webinar regarding impact on Fire Service EMS in the future.

NFA has openings for next EMS Incident Operations class; will send AMSO to class.

Participated in Active Shooter Training Exercise at Wegman's Store with CHPD - RTF Drill.

**TREASURER'S REPORT**

CFO Foley reported on two notable bills for services that are related to the accreditation project; Center for Public Safety Excellence for \$6,850.00 and Animated Data for \$2,295.00.

*Motion by Commissioner Montana and seconded by Commissioner Gibson to accept Treasurer's Report and the monthly bill list totaling \$497,843.04 as read. Motion carried.*

**ROLL CALL VOTE**

|          |     |
|----------|-----|
| CAMPAGNA | YEA |
| GIBSON   | YEA |
| KELLY    | YEA |
| MCCARGO  | YEA |
| MONTANA  | YEA |

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**READING OF RESOLUTION**

Motion by Commissioner Montana to close Public Meeting at 19:17 hours to go into executive caucus meeting seconded by Commissioner McCargo. Motion carried.

|                                 |   |
|---------------------------------|---|
| <b>RESOLUTION # 16-02-11-01</b> | <b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b> |
|---------------------------------|---|

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to accept Resolution #16-02-11-01 as read. Motion carried.*

**ROLL CALL VOTE**

|          |     |
|----------|-----|
| CAMPAGNA | YEA |
| GIBSON   | YEA |
| KELLY    | YEA |
| MCCARGO  | YEA |
| MONTANA  | YEA |

**OPENED MEETING**

*Motion by Commissioner Montana at 19:25 hours to open meeting to the public, seconded by Commissioner Kelly. Motion carried.*

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

None

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Montana and seconded by Commissioner McCargo to adjourn meeting at 19:26 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**