



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
William P. Kelly

Treasurer
John J. Mulholland, Jr.

At Large
Rosy Arroyo

At Large
Ann M. Madden

AGENDA FOR REGULAR MEETING December 18, 2025

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 26, 2024.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at _____ hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT	ABSENT
DORAN	PRESENT	ABSENT
KELLY	PRESENT	ABSENT
MADDEN	PRESENT	ABSENT
MULHOLLAND	PRESENT	ABSENT

PRESENTATION OF MINUTES

Motion by Commissioner _____ seconded by Commissioner _____
to accept the Workshop Meeting minutes from the November 13, 2025 Meeting.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____
to accept the Closed Workshop Meeting minutes from the November 13, 2025 Meeting.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____
to accept the Regular Meeting minutes from the November 20, 2025 Meeting.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

CORRESPONDENCE

FIRE CHIEF'S REPORT

TREASURER'S REPORT

Motion by Commissioner _____ and seconded by Commissioner _____
_____ to accept Treasurer's Report as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

OLD BUSINESS

NEW BUSINESS

Motion to open the Public Hearing for the Capital Project.

A motion by Commissioner _____ seconded by Commissioner _____ to open the Public Hearing on the Capital Project.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

PUBLIC HEARING

RESOLUTION #25-12-18-01	RESOLUTION AUTHORIZING PUBLIC HEARING RELATIVE TO CAPITAL PROJECT
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Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-01 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

Comments from Fire Chief Houlihan on the Capital Project for the 2026 Budget.

PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to close Public Hearing. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

READING OF RESOLUTIONS

RESOLUTION #25-12-18-02	RESOLUTION AUTHORIZING AND APPROVING THE CAPITAL PURCHASE OF A NEW PUMPER APPARATUS, A NEW FOAM UNIT AND ONE (1) NEW SUPPORT VEHICLE
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-02 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-03	RESOLUTION TO ADOPT A TEMPORARY BUDGET FOR PUBLIC EXPENDITURES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-03 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-04	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTIONS OF CASH MANAGEMENT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-04 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-05	RESOLUTION DESIGNATION OF OFFICAL NEWSPAPERS FOR PUBLICATIONS FOR JANUARY 1, 2026 THROUGH FEBRUARY 28, 2026
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-05 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-06	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-06 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-07	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-07 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-08	RESOLUTION AUTHORIZING REGULAR AND WORKSHOP MEETING SCHEDULES FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-08 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-09	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE CAPEHART & SCATCHARD
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-09 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-10	RESOLUTION APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER TO THE CAMDEN COUNTY JOINT INSURANCE FUND
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-10 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-11	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR IT SUPPORT SERVICES WITH ROBERT OBARSKI
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-11 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-12	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE PARKER McCAY P.A.
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-12 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-13	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES WITH HOLMAN FRENIA ALLISON, P.C.
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-13 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-14	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR OCCUPATIONAL HEALTH SERVICES WITH INTERSTATE MOBILE CARE, INC.
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-14 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-15	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STANTEC FOR ENGINEERING SERVICES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-15 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-16	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a IN CONTRACT YEAR 2026 – (STATE CONTRACT VENDORS)
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-16 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-17	RESOLUTION AUTHORIZING AN AWARD FOR THE OPTIONAL EXTENSION OF A ONE (1) YEAR CONTRACT FOR FLYING CROSS NOMEX FIREFIGHTER UNIFORMS IN ACCORDANCE WITH NJSA 40A:11-15
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-17 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-18	RESOLUTION AUTHORIZING THE APPROVAL AND PAYMENT OF CLAIMS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-18 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-19	RESOLUTION AUTHORIZING CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-1 ET SEQ. AND N.J.S.A. 52:34-6.2 IN CONTRACT YEAR 2026 (LOCAL PURCHASING SYSTEM COOPERATIVE CONTRACTS)
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-19 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-20	RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION UNDER THE CHERRY HILL TOWNSHIP COOPERATIVE PRICING SYSTEM#37-CHSPS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-20 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #25-12-18-21	RESOLUTION TO INTRODUCE AND APROVE BUDGET FOR CALENDAR YEAR JANUARY 1, 2026 TO DECEMBER 31, 2026
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-21 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
MADDEN	YEA	NEA	ABSTAINED	ABSENT
MULHOLLAND	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ to close Public Meeting at _____ hours to go into executive caucus meeting seconded by Commissioner _____. Motion carried.

RESOLUTION #25-12-18-22	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #25-12-18-22 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA	NAY	ABSTAINED	ABSENT
DORAN	YEA	NAY	ABSTAINED	ABSENT
KELLY	YEA	NAY	ABSTAINED	ABSENT
MADDEN	YEA	NAY	ABSTAINED	ABSENT
MULHOLLAND	YEA	NAY	ABSTAINED	ABSENT

OPENED MEETING

Motion by Commissioner _____ at _____ hours to open meeting to the public, seconded by Commissioner _____. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

MOTION TO ADJOURN MEETING

Motion by Commissioner _____ and seconded by Commissioner _____ to adjourn meeting at _____ hours. Motion carried.

RESPECTFULLY SUBMITTED,

**WILLIAM P. KELLY
CLERK, B.O.F.C. DIST. #13**