



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Ryan M. Doran

*Secretary / Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr.

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## **MINUTES FOR REGULAR MEETING** **November 20, 2025**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 26, 2024.

**The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.**

### **CALL TO ORDER**

Public meeting call to order at 19:00 hours.

### **FLAG SALUTE**

### **ROLL CALL**

|            |         |
|------------|---------|
| ARROYO     | ABSENT  |
| DORAN      | PRESENT |
| KELLY      | PRESENT |
| LIPSETT    | PRESENT |
| MULHOLLAND | PRESENT |

Also present: AC DeLucca, AC McGeady, CFO Foley and PSA Fiorentini.

### **PRESENTATION OF MINUTES**

*Motion by Commissioner Lipsett seconded by Commissioner Doran to accept the Workshop Meeting minutes from the October 9, 2025 Meeting.*

**ROLL CALL VOTE**

|            |        |
|------------|--------|
| ARROYO     | ABSENT |
| DORAN      | YEA    |
| KELLY      | YEA    |
| LIPSETT    | YEA    |
| MULHOLLAND | YEA    |

*Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the October 16, 2025 Meeting.*

**ROLL CALL VOTE**

|            |           |
|------------|-----------|
| ARROYO     | ABSENT    |
| DORAN      | ABSTAINED |
| KELLY      | YEA       |
| LIPSETT    | YEA       |
| MULHOLLAND | YEA       |

**CORRESPONDENCE**

On file.

**FIRE CHIEF'S REPORT**

AC DeLucca presented the Fire Chief's report. The complete report is on file.

Attended monthly Cherry Hill Township Council meeting.

Attended weekly Office of Fire Chief meetings.

Attended monthly OFC/FCO meeting.

Attended BOFC Workshop and Regular meetings.

Attended monthly NJ State FireStat remote meeting.

**TREASURER'S REPORT**

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of October 1 was \$17,814,943.33; October receipts totaled \$2,776,161.48; October disbursements totaled \$2,585,094.92 leaving a closing balance of \$18,006,009.89 as of October 31, 2025, which resulted in a net use of cash totaling \$191,066.56.

*Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to accept Treasurer's Report and the monthly bill list totaling \$725,082.35 as read. Motion carried.*

**ROLL CALL VOTE**

|            |        |
|------------|--------|
| ARROYO     | ABSENT |
| DORAN      | YEA    |
| KELLY      | YEA    |
| LIPSETT    | YEA    |
| MULHOLLAND | YEA    |

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**READING OF RESOLUTIONS**

|                                |  |
|--------------------------------|--|
| <b>RESOLUTION #25-11-20-01</b> | <b>RESOLUTION SETTING THE COMPENSATION FOR MEMBERS OF THE BOARD OF FIRE COMMISSIONERS</b>  |
| <b>RESOLUTION #25-11-20-02</b> | <b>RESOLUTION ADOPTING A PROTOTYPICAL SERVICE AGREEMENT WITH EMPOWER ANNUITY INSURANCE CO OF AMERICA</b>                                     |
| <b>RESOLUTION #25-11-20-03</b> | <b>RESOLUTION TO ACCEPT A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE CONSTRUCTION OF A REGIONAL TRAINING FACILITY</b> |
| <b>RESOLUTION #25-11-20-04</b> | <b>RESOLUTION AUTHORIZING THE AWARD OF A SELF-CONTAINED BREATHING APPARATUS (SCBA) BREATHING AIR SYSTEM</b>                                  |
| <b>RESOLUTION #25-11-20-05</b> | <b>RESOLUTION AWARDDING OPERATING LEASE FOR TWO AMBULANCES PROJECT #EMS 2025-002</b>   |
| <b>RESOLUTION #25-11-20-06</b> | <b>RESOLUTION REJECTING LOW BIDDER AND AWARDDING SOURCE CAPTURE EXHAUST REMOVAL SYSTEM TO SECOND LOW BIDDER</b>                              |

**RESOLUTION #25-11-20-07**

**RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Doran and seconded by Commissioner Lipsett to accept Resolutions #25-11-20-01 through #25-11-20-07 as read. Motion carried.*

**ROLL CALL VOTE**

|            |        |
|------------|--------|
| ARROYO     | ABSENT |
| DORAN      | YEA    |
| KELLY      | YEA    |
| LIPSETT    | YEA    |
| MULHOLLAND | YEA    |

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

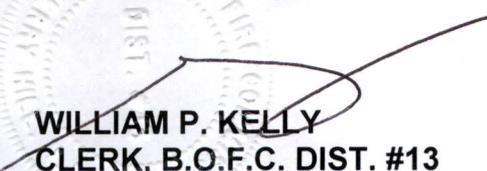
*THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.*

Commissioner Mulholland acknowledged this would be Commissioner Lipsett's last public meeting as she chose not to run for re-election this year. Commissioner Mulholland wanted to thank Commissioner Lipsett for her service to the Board and especially thank her for her support in his election to the Board of Fire Commissioners. Commissioner Mulholland presented Commissioner Lipsett with a letter from Governor Murphy which extended his deepest gratitude and warmest congratulations on her well-earned retirement after dedicating nearly two decades of distinguished public service to Cherry Hill Township. Commissioner Lipsett thanked everyone for their comments and support.

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Lipsett and seconded by Commissioner Kelly to adjourn meeting at 19:09 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**

  
**WILLIAM P. KELLY**  
**CLERK, B.O.F.C. DIST. #13**



Cherry Hill Board of Fire Commissioners Agenda



STATE OF NEW JERSEY  
OFFICE OF THE GOVERNOR  
P.O. BOX 001  
TRENTON  
08625  
(609) 892-6000

PHILIP D. MURPHY  
GOVERNOR

November 20, 2025

Dear Fire Commissioner Sara Lipsett,

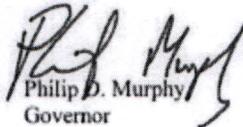
On behalf of the State of New Jersey, I am pleased to extend my deepest gratitude and warmest congratulations on your well-earned retirement after dedicating nearly two decades of distinguished public service to Cherry Hill Township.

Throughout your career, you have exemplified the very best of public leadership. For nearly 20 years, your courage and selfless nature and wonderful character have helped guide and inspire countless individuals in Cherry Hill and beyond. Your dedication to the Board of Fire Commissioners and Township Council, as well as the countless organizations who have been elevated by your hard work, has not gone unnoticed. New Jersey is fortunate to benefit from the services you have gifted this State, and I commend you for your unwavering commitment and devotion to others.

As Governor, I am pleased to join with the City of Cherry Hill and the Board of Fire Commissioners, along with your family, friends, and neighbors, to honor you for your outstanding service. As you begin this new and exciting chapter, please know that your work has made a lasting difference in our State. Thank you for your many years of extraordinary service, leadership, and dedication.

Best wishes for good health, happiness and success in all that lies ahead.

My very best,

  
Philip D. Murphy  
Governor