

**BOARD OF FIRE COMMISSIONERS  
DISTRICT #13  
TOWNSHIP OF CHERRY HILL**

**RESOLUTION #25-10-16-06**

Meeting Date: October 16, 2025  
First Reading: October 16, 2025

Adopted: **OCT 16 2025**

**RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR  
AN AMBULANCE OPERATING LEASES, PROJECT #EMS 2025-002**

**WHEREAS**, the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey has determined that they will advertise for sealed bids for a bid entitled Operating Leases for Ambulances, Project #EMS 2025-002 and;

**WHEREAS**, the current lease for Ambulance Unit #20 (Asset #400506) and Ambulance Unit #21 (Asset# 400507), will expire to coincide with the upcoming delivery date of these previously ordered ambulances and;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, authorizes the Purchasing Manager as follows:

1. Prepare detailed specifications for this project and provide same to assure that the services will be obtained through a fair and open process and will meet the functional and operational needs of Fire District #13.
2. The Purchasing Manager shall advertise and receive sealed bids for the above-named purpose or project at the appropriate time when the ambulance delivery date is secured.

**BE IT FURTHER RESOLVED**, that the governing body of the Board of Fire Commissioners, Fire District #13 pursuant to N.J.A.C 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order and a certification of availability of funds is made by the Chief Financial Officer.

*The following Resolution #25-10-16-06  
and it was seconded by Commissioner*

*was introduced by Commissioner  
Arroyo  
Doran  
Kelly  
Lipsett  
Mulholland*

*. Motion carried.*

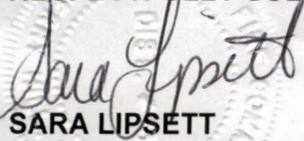
Arroyo  
Doran  
Kelly  
Lipsett  
Mulholland

| <b>RESOLUTION #25-10-16-06</b> |            |            |                |               |
|--------------------------------|------------|------------|----------------|---------------|
|                                | <b>AYE</b> | <b>NAY</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
| <b>ARROYO</b>                  | X          |            |                |               |
| <b>DORAN</b>                   |            |            |                | X             |
| <b>KELLY</b>                   | X          |            |                |               |
| <b>LIPSETT</b>                 | X          |            |                |               |
| <b>MULHOLLAND</b>              | X          |            |                |               |

**Certification**

I, Sara Lipsett, Clerk of the Board of Fire Commissioner, Fire District #13, Township of Cherry Hill, County of Camden, State of New Jersey, hereby certify that the foregoing Resolution #25-10-16-06 was duly adopted by the Commissioners at the meeting held on October 16, 2025.

**RESPECTFULLY SUBMITTED,**

A handwritten signature in cursive script, appearing to read "Sara Lipsett", is written over a faint circular official seal. The seal contains the text "BOARD OF FIRE COMMISSIONERS" and "FIRE DISTRICT #13".

**SARA LIPSETT  
CLERK, B.O.F.C DIST #13**

:emr

| <b>HGACBuy</b>  |   | <b>CONTRACT PRICING WORKSHEET</b><br>For MOTOR VEHICLES Only |   | Contract No.:                           | AM10-23                                  | Date Prepared: | 10/2/25    |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
|---|---|--|---|---|--|----------------|------------|-------------|------|-------------|------|------------------------------------|-------------|-----------------------------|--------|---|----------|--|--------------------|--|--------|--|--------------------|--|-------|--|--------|--|--------|---|-------|---|--------|------------------------------|-------|---|--------|--|-----------|--|----------|--|----------|--|----------|--|----------|--|--|--|---|-----------|--|--|--|--------------------|-----------|
| Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract. As needed, delivery updates will be provided as soon as possible.  |   |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Buying Agency:  | Cherry Hill Fire District #13           |  |   | Contractor:                             | VCI Emergency Vehicle Specialists        |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Contact Person:   | John C. Foley, Chief Financial Officer  |  |   | Prepared By:                            | David J. DiGangi, Regional Sales Manager |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Phone:  | 856.795.9805                            |  |   | Phone:                                  | 800.394.2162                             |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Fax:  | 856.795.4557                            |  |   | Fax:                                    | 856.768.6933                             |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Email:  | jfoley@chfd.org                         |  |   | Email:                                  | digangi@vciambulances.com                |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Product Description:  | TraumaHawk 164 Type III, Ford E350, Gas |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>A. Product Item Base Unit Price Per Contractor's H-GAC Contract:</b>   |   |  |   |   |  |                | 210,260.11 |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
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| Description   | Cost                                    | Description  | Cost                                      |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Chassis Upgrade: Ford E350 to E450  | 2,037.00                                | Straps, Cab Doors, Pair                                      | 188.22                                    |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
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| Circuit Board, 12V: Multiplex LX1 E3/450, ILOS  | 6,901.74                                | Snow Chains: On-Spot (cutaway), electric compressor E450     | 3,125.61                                  |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
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|   |   |  | <b>Subtotal From Additional Sheet(s):</b> | 20,646.41                               |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
|   |   |  | <b>Subtotal B:</b>                        | 67,387.75                               |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>C. Customization Category Total - Itemize below / Attach additional sheet(s) if necessary.</b>   |   |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| (Note: Customization options are "manufacturer non-standard options" which were submitted and priced in Contractor's proposal.)   |   |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
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| Description   | Cost                                    | Description  | Cost                                      |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Graphics & Wraps  | 7,982.00                                | Auxiliary Medical Equipment                                  | 699.00                                    |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Chassis Modifications   | 8,903.14                                | <b>Subtotal From Additional Sheet(s):</b>                    | 0.00                                      |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
|   |   |  | <b>Subtotal C:</b>                        | 17,584.14                               |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Check: Total cost of Customization Categories (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).   |   |  |   | For this transaction the percentage is: |  |                |            | 6%          |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)</b>  |   |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Quantity Ordered:   | 2                                       | X Subtotal of A + B + C:                                     | 295,232.00                                | =                                       | Subtotal D:                              | 590,464.00     |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>E. H-GAC Order Processing Charge (Amount Per Current Policy)</b>   |   |  |   |   |  | Subtotal E:    | 1,000.00   |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges</b>   |   |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <table border="1"> <thead> <tr> <th>Description</th> <th>Cost</th> <th>Description</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Split P.O. Discount</td> <td>\$ (500.00)</td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td><b>Subtotal F:</b></td> <td>\$ (500.00)</td> </tr> </tbody> </table>   |   |  |   |   |  |                |            | Description | Cost | Description | Cost | Split P.O. Discount                | \$ (500.00) |                             |        |   |          |  | <b>Subtotal F:</b> | \$ (500.00)                                    |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Description   | Cost                                    | Description  | Cost                                      |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| Split P.O. Discount   | \$ (500.00)                             |  |   |   |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
|   |   |  | <b>Subtotal F:</b>                        | \$ (500.00)                             |  |                |            |             |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |
| <b>Delivery Date:</b>   |   |  |   | <b>G. Total Purchase Price (D+E+F):</b> |  |                |            | 590,964.00  |      |             |      |                                    |             |                             |        |   |          |  |                    |  |        |  |                    |  |       |  |        |  |        |   |       |   |        |                              |       |   |        |  |           |  |          |  |          |  |          |  |          |  |  |  |   |           |  |  |  |                    |           |

