



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
Fax: (856) 795-4588

Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **September 18, 2025**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on Tuesday, September 16, 2025.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 17:02 hours.

FLAG SALUTE

ROLL CALL

ARROYO	ABSENT
DORAN	PRESENT-VIA Zoom
KELLY	PRESENT
LIPSETT	PRESENT- VIA Zoom
MULHOLLAND	ABSENT

Also attending: Fire Chief Houlihan, AC DeLucca, AC McGeady, CFO Foley and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Kelly seconded by Commissioner Doran to accept the Regular Meeting minutes from the August 21, 2025 Meeting.

CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

CORRESPONDENCE

On file

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

Attended monthly Cherry Hill Township Council meeting.
Attended weekly Office of the Fire Chief meetings.
Attended monthly OFC/FCO meeting.
Attended BOFC Regular meeting.
Attended monthly NJ State FireStat remote meeting.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of August 1 was \$16,510,719.47; August receipts totaled \$2,707,772.78; August disbursements totaled \$2,098,392.11 leaving a closing balance of \$17,120,100.14 as of August 31, 2025, which resulted in a net use of cash totaling \$690,380.67. CFO Foley reported on one notable expense to Holman Frenia & Allison in the amount of \$36,250 for the 2024 audit.

Motion by Commissioner Kelly and seconded by Commissioner Doran to accept Treasurer's Report and the monthly bill list totaling \$803,527.52 as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

RESOLUTION #25-09-18-01	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER GARY E. MILLER, JR.
RESOLUTION #25-09-18-02	RESOLUTION TO APPOINT A FIRE CAPTAIN
RESOLUTION #25-09-18-03	RESOLUTION TO APPOINT A FIRE LIEUTENANT
RESOLUTION #25-09-18-04	RESOLUTION AUTHORIZING RENEWAL OF MEMBERSHIP IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION #25-09-18-05	RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS VEHICLE NO LONGER NEEDED FOR PUBLIC USE
RESOLUTION #25-09-18-06	RESOLUTION AMENDING RESOLUTION #25-03-20-01 APPROVING THE ANTICIPATED ITEM OF REVENUE AND APPROPRIATIONS TO THE 2025 FIRE DISTRICT BUDGET – FY24 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS HAZMAT TRAINING SUBGRANT

PUBLIC COMMENT - NONE

Motion by Commissioner Doran and seconded by Commissioner Kelly to accept Resolutions # 25-09-18-01 through #25-09-18-06 as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

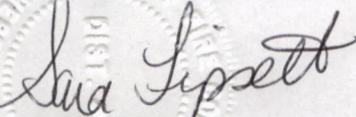
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

No comments were received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Kelly and seconded by Commissioner Doran to adjourn meeting at 17:08 hours. Motion carried.

RESPECTFULLY SUBMITTED,



SARA LIPSETT
CLERK, B.O.F.C. DIST. #13