



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **JUNE 19, 2025**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 26, 2024.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT – VIA Zoom
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC McGeady, EMSBC Milsted, CFO Foley – Via Zoom and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Kelly seconded by Commissioner Doran to accept the Workshop minutes from the May 8, 2025 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the May 15, 2025 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	YEA
KELLY	ABSTAINED
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

- Attended monthly Cherry Hill Township Council meeting.
- Attended weekly Office of the Fire Chief meetings.
- Attended monthly OFC/FCO meeting.
- Attended BOFC Regular meeting.
- Attended monthly FireStat remote meeting.
- Attended meeting with Mayor on July 4th Fireworks.
- Attended Captains Meeting.
- Attended CH Township Memorial Ceremony.
- Attended Garden State Rotary luncheon to update them on CHFD operations/events.

TREASURER'S REPORT

PSA Fiorentini read the Treasurer's Report into the record; the opening balance in the cash accounts as of May 1 was \$15,167,664.72, May receipts totaled \$3,577,120.57; May disbursements totaled \$2,601,541.32 leaving a closing balance of \$16,143,243.97 as of May 31, 2025, which resulted in a net use of cash totaling \$975,579.25. One notable bill to the Camden JIF in the amount of \$444,243.00 was mentioned.

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to accept Treasurer's Report and the bill list totaling \$1,302,797.72 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

RESOLUTION #25-06-19-01	RESOLUTION APPROVING AGREEMENT BETWEEN THE CHERRY HILL FIRE DISTRICT #13, RUTGERS UNIVERSITY AND RUTGERS UNIVERSITY BEHAVIORAL HEALTH CARE
RESOLUTION #25-06-19-02	RESOLUTION TO AUTHORIZE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF CAMDEN
RESOLUTION #25-06-19-03	RESOLUTION AMENDING RESOLUTION #25-02-20-01 A RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR AN AMBULANCE OPERATING LEASE, PROJECT #EMS 2025-001
RESOLUTION #25-06-19-04	RESOLUTION TO AMEND RESOLUTION #23-09-18-04 A RESOLUTION AUTHORIZING THE PROCUREMENT OF FOUR (4) AM20AA27 FORD E-450 BASED TYPE III AMBULANCES, PROJECT #H-GAC2023-001 USING H-GAC COOPERATIVE PURCHASING PROGRAM.

RESOLUTION #25-06-19-05	RESOLUTION AUTHORIZING THE ISSUANCE OF A CONTRACT FOR CYBERSECURITY SOLUTIONS AND ASSOCIATED PRODUCTS AND SERVICES
RESOLUTION #25-06-19-06	RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR VEHICLE EXHAUST REMOVAL SYSTEMS AT STATIONS 2 & 5
RESOLUTION #25-06-19-07	RESOLUTION AUTHORIZING THE AWARD FOR FIREFIGHTER TURNOUT GEAR CLEANING, INSPECTION, REPAIR, AND DECONTAMINATION
RESOLUTION #25-06-19-08	RESOLUTION TO AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENT WITH I.A.F.F. CIO/CLC LOCAL 2663
RESOLUTION #25-06-19-09	RESOLUTION TO AUTHORIZING EXECUTION OF COLLECTIVE BARGAINING AGREEMENT WITH I.A.F.F. CIO/CLC LOCAL 3198
RESOLUTION #25-06-19-10	RESOLUTION APPOINTING A PART TIME ADJUNCT EMS INSTRUCTOR
RESOLUTION #25-06-19-11	RESOLUTION APPROVING LOSAP DOCUMENTATION RELATIVE TO ELIGIBILITY FOR DEER PARK FIRE COMPANY/REHAB UNIT
RESOLUTION #25-06-19-12	RESOLUTION APPROVING LOSAP DOCUMENTATION RELATIVE TO ELIGIBILITY FOR WOODCREST FIRE COMPANY/FIRE POLICE

PUBLIC COMMENT - NONE

Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to accept Resolutions #25-06-19-01 through #25-06-19-12 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Doran to close Public Meeting at 19:11 hours to go into executive caucus meeting to discuss personnel matters seconded by Commissioner Lipsett. Motion carried.

RESOLUTION #25-06-19-13	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
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PUBLIC COMMENT - NONE

Motion by Commissioner Doran and seconded by Commissioner Lipsett to accept Resolution #25-06-19-13 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OPENED MEETING

Motion by Commissioner Lipsett at 19:15 hours to open meeting to the public, seconded by Commissioner Kelly. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

No public comments were received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to adjourn meeting at 19:16 hours. Motion carried.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, reading "Sara Lipsett", written over a faint circular official seal.

**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**