



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **MARCH 20, 2025**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 26, 2024.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT
DORAN	PRESENT – VIA Zoom
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present; Fire Chief Houlihan, AC DeLuca, EMS Chief Milsted, CFO Foley and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Workshop minutes from the February 13, 2025 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	YEA
KELLY	YEA
LIPSETT	ABSTAINED
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Closed minutes from the February 13, 2025 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	YEA
KELLY	YEA
LIPSETT	ABSTAINED
MULHOLLAND	YEA

Motion by Commissioner Lipsett seconded by Commissioner Mulholland to accept the Regular Meeting minutes from the February 20, 2025 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

Attended monthly Cherry Hill Township Council meetings.
Attended weekly Office of the Fire Chief meetings.
Attended monthly OFC/FCO meeting.
Attended BOFC Regular meetings.
Attended school emergency operations meeting.
Attended Bi-monthly Labor Management meeting.
Attended monthly FireStat remote meeting.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of February 1 was \$17,565,444.83, February receipts totaled \$2,537,576.57; February disbursements totaled \$2,353,420.90 leaving a closing balance of \$17,749,600.50 as of February 28, 2025, which resulted in a net use of cash totaling \$184,155.67.

Motion by Commissioner Kelly and seconded by Commissioner Mulholland to accept Treasurer's Report and the monthly bill list totaling \$741,343.06 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following resolutions ere read on consent agenda;

RESOLUTION #25-03-20-01	RESOLUTION APPROVING THE ANTICIPATED ITEM OF REVENUE AND APPROPRIATIONS TO THE 2025 FIRE DISTRICT BUDGET – FY24 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS HAZMAT TRAINING SUBGRANT
RESOLUTION #25-03-20-02	RESOLUTION AUTHORIZING CIVILIAN PERSONNEL SALARY ADJUSTMENTS
RESOLUTION #25-03-20-03	RESOLUTION MEMORIALIZING THE APPOINTMENT OF PER DIEM EMERGENCY MEDICAL TECHNICIANS TO FILL EXISTING VACANCY

RESOLUTION #25-03-20-04	RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) POWERED AMBULANCE COTS FROM THE NJ COOPERATIVE PURCHASING ALLIANCE /BERGEN COUNTY COOP CONTRACT #BC BIDS 24-15
RESOLUTION #25-03-20-05	RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR MOTOR MAINTENANCE BUILDING SHINGLE ROOF REPLACEMENT
RESOLUTION #25-03-20-06	RESOLUTION AUTHORIZING AN AWARD OF THE OPTION YEAR #1/2025 FOR CONTRACT FOR GRASS CUTTING, TRIMING, EDGING AND GROUNDS KEEPING

PUBLIC COMMENT - NONE

Motion by Commissioner Lipsett and seconded by Commissioner Doran to accept Resolutions #25-03-20-01 through #25-03-20-06 on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

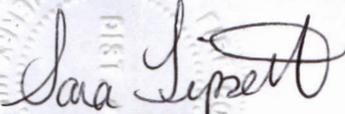
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

No public comments were received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to adjourn meeting at 19:07 hours. Motion carried.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "Sara Lipsett", is written over a faint circular stamp. The stamp contains the text "SARAH LIPSETT" and "CLERK, B.O.F.C. DIST. #13".

**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**