



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
Fax: (856) 795-4588

Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **JANUARY 16, 2025**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 26, 2024.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLucca, AC McGeady, EMS BC Milsted, CFO Foley and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the December 3, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Lipsett seconded by Commissioner Mulholland to accept the Regular Meeting minutes from the December 12, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Regular Meeting minutes from the December 19, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

Attended monthly Cherry Hill Township meetings.
Attended monthly Office of the Fire Chief meetings.
Attended weekly Budget prep meetings.
Attended BOFC Regular meetings.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of December 1 was \$17,062,918.27, December receipts totaled \$2,538,254.96; December disbursements totaled \$2,365,862.18 leaving a closing balance of \$17,235,311.05 as of December 31, 2024, which resulted in a net use of cash totaling \$172,392.78.

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Treasurer's Report and the monthly bill list totaling \$888,459.81 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

NEW BUSINESS

Motion to open the Public Hearing for the adoption of the 2025 Budget. Notice of this Public Hearing was advertised in the Courier Post on January 6, 2025.

Motion by Commissioner Doran and seconded by Commissioner Mulholland to open the Public Hearing for the Adoption of the 2025 Budget. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CFO Foley read the line item budget into the record. CFO Foley also explained that the resolution to amend the 2025 budget was necessary in order to bring the \$425,000.00 burn building insurance settlement funds into the 2025 budget so the funds could be used this year to replace the burn building.

After receiving no public comments, the Board asked for a motion to close the public hearing.

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to close the Public Hearing. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda;

RESOLUTION #25-01-16-01	RESOLUTION TO AMEND THE 2025 BUDGET PURSUANT TO N.J.S.A. 40a:14-78.3 FISCAL YEAR: FROM CALENDAR YEAR JANUARY 1, 2025 TO DECEMBER 31, 2025
RESOLUTION #25-01-16-02	RESOLUTION TO ADOPT A BUDGET FOR CALENDAR YEAR JANUARY 1, 2025 TO DECEMBER 31, 2025
RESOLUTION #25-01-16-03	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER MAURITZ OTTO MARCUSSEN, III
RESOLUTION #25-01-16-04	RESOLUTION TO CANCEL UNEXPENDED BALANCES

PUBLIC COMMENT - NONE

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to accept Resolutions #25-01-16-01 through #25-01-16-04 on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Lipsett to close Public Meeting at 19:15 hours to go into executive caucus meeting seconded by Commissioner Mulholland. Motion carried.

RESOLUTION #25-01-16-06

RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION

PUBLIC COMMENT - NONE

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to accept Resolution #25-01-16-06 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OPENED MEETING

Motion by Commissioner Lipsett at 19:28 hours to open meeting to the public, seconded by Commissioner Doran. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

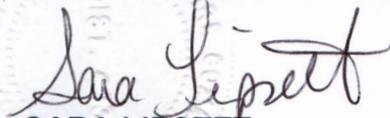
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to adjourn meeting at 19:28 hours. Motion carried.

RESPECTFULLY SUBMITTED,



A handwritten signature in cursive script that reads "Sara Lipsett". The signature is written in black ink and is positioned over a circular embossed seal. The seal contains the text "CHERRY HILL BOARD OF FIRE COMMISSIONERS" around the perimeter and "1913" in the center.

**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**