



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **NOVEMBER 21, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT
DORAN	ABSENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLucca, AC McGeady, EMSBC Milsted and PSA Fiorentini.

OATH OF OFFICE

Fire Chief Houlihan welcomed the family and friends of the Fire Officers being promoted tonight.

Fire Commissioner Lipsett administered the Oath of Office to Fire Lieutenant James P. Keegan.



Fire Commissioner Mulholland administered the Oath of office to Fire Captains Paul Hartstein and Timothy K. Moore.

At this time, the Board took a short recess at 19:11 hours and reconvened at 19:26 hours.

PRESENTATION OF MINUTES

Motion by Commissioner Kelly seconded by Commissioner Lipsett to accept the Workshop Meeting minutes from the October 10, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	ABSENT
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the October 17, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	ABSENT
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Lipsett to accept the Closed Meeting minutes from the October 17, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	ABSENT
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file. In addition, Fire Chief Houlihan congratulated Fire Commissioner Mulholland on being honored recently at the Hall of Fame Dinner presented by Spectrum 360.

- Attended monthly Cherry Hill Township meetings.
- Attended monthly Office of the Fire Chief meetings.
- Attended weekly Budget prep meetings.
- Attended meeting to discuss OEM Coordinator position.
- Attended Budget meetings.

TREASURER'S REPORT

Commissioner Mulholland read the Treasurer's Report into the record; the opening balance in the cash accounts as of October 1 was \$15,855,614.05. October receipts totaled \$2,676,809.54; October disbursements totaled \$1,148,315.84 leaving a closing balance of \$17,384,107.75 as of October 30, 2024, which resulted in a net use of cash totaling \$1,528,493.70.

Motion by Commissioner Lipsett and seconded by Commissioner Arroyo to accept Treasurer's Report as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	ABSENT
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following Resolutions were read on Consent Agenda:

RESOLUTION #24-11-21-01	RESOLUTION APPROVING AGREEMENT BETWEEN THE CHERRY HILL FIRE DEPARTMENT #13 AND RUTGERS UNIVERSITY AND RUTGERS UNIVERSITY BEHAVIORAL HEALTH CARE
RESOLUTION #24-11-21-02	RESOLUTION SETTING THE COMPENSATION FOR MEMBERS OF THE BOARD OF FIRE COMMISSIONERS
RESOLUTION #24-11-21-03	RESOLUTION MEMORIALIZING PERSONNEL SALARY ADJUSTMENT
RESOLUTION #24-11-21-04	RESOLUTION TO APPOINT A FIRE CAPTAIN
RESOLUTION #24-11-21-05	RESOLUTION TO APPOINT A FIRE CAPTAIN
RESOLUTION #24-11-21-06	RESOLUTION TO APPOINT A FIRE LIEUTENANT
RESOLUTION #24-11-21-07	RESOLUTION STATING THE BOARD OF FIRE COMMISSIONERS FOR FIRE DISTRICT #13 HAS REVIEWED THE REPORT OF AUDIT FOR 2023
RESOLUTION #24-11-21-08	RESOLUTION AMENDING SALARY RANGES FOR PER DIEM EMT PERSONNEL

PUBLIC COMMENT - NONE

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Resolutions #24-11-21-01 through #24-11-21-08 on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	ABSENT
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

Commissioner Mulholland commended CFO Foley and PSA Fiorentini and the audit team for their work on the 2023 audit.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to adjourn meeting at 19:34 hours. Motion carried.

RESPECTFULLY SUBMITTED,



SARA LIPSETT
CLERK, B.O.F.C. DIST. #13