



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING MAY 16, 2024

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 1900 hours.

FLAG SALUTE

ROLL CALL

ARROYO	ABSENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	ABSENT

Also present: Fire Chief Houlihan, AC DeLucca, AC McGeady, CFO Foley and PSA Fiorentini.

OATH OF OFFICE

Fire Chief Wade Houlihan welcomed family and guests of the Probationary Firefighters to their Oath of Office Ceremony.

Fire Commissioner Doran issued the Oath of Office to the following Probationary Firefighters of Class 23-27; Firefighters Joseph Ioannucci, Adam Layden, Andrew Bittner, Nicholas Bacigalupo, Matthew Wilhelm, Nicholas Kovacs, Nicholas Frontino, Jake Borrelli, Brandon G. Harris, Cedric Q. Presson, Jr. and Shane Tambussi.

After the Oath of Office was completed, the Board took a short recess at 19:09 hours and reconvened at 19:16 hours.

PRESENTATION OF MINUTES

Motion by Commissioner Lipsett seconded by Commissioner Kelly to accept the Workshop Meeting minutes from the April 11, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	ABSTAINED
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

Motion by Commissioner Doran seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the April 18, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

Attended BOFC Workshop and Regular meetings.
Attended monthly Cherry Hill Township meetings.
Attended weekly Office of the Fire Chief meetings.
Attended monthly Field Command meeting.
Attended bi-monthly Labor Management meeting.
Attended SAFR Traffic Incident Management meeting.
Attended meeting with Maple Shade Fire Department.
Attended CHHSE Stadium Opening Ceremony.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of April 1 was \$16,661,759.22. April receipts totaled \$2, 623,455.06; April disbursements totaled \$5,784,251.75 leaving a closing balance of \$13,500,962.53 as of April 30, 2024, which resulted in a net use of cash totaling \$3,160,796.69. CFO Foley reported on two notable bills for this month; \$422,264.00 payable to the Camden County JIF for the Semi-Annual Insurance payment and \$13,950.00 payable to Lincoln Financial for the 2023 LOSAP payment.

Motion by Commissioner Kelly and seconded by Commissioner Doran to accept Treasurer's Report and the monthly bill list totaling \$1,174,365.17as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

OLD BUSINESS

None

NEW BUSINESS

Motion by Commissioner Lipsett and seconded by Commissioner Doran to approve the amendment to the Virtua Transport Agreement as submitted for the effective dates of August 1, 2024 and ending on July 31, 2025

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda;

RESOLUTION #24-05-16-01	RESOLUTION APPROVING DOCUMENTATION RELATIVE TO ELIGIBILITY FOR DEER PARK FIRE COMPANY/REHAB UNIT
RESOLUTION #24-05-16-02	RESOLUTION APPROVING DOCUMENTATION RELATIVE TO ELIGIBILITY FOR WOODCREST FIRE COMPANY/FIRE POLICE
RESOLUTION #24-05-16-03	RESOLUTION ACKNOWLEDGING THE RESIGNATION OF FIREFIGHTER TYLER V. KADEMIAN
RESOLUTION #24-05-16-04	RESOLUTION AUTHORIZING PURCHASE OF ONE (1) PIERCE FIRE APPARATUS, USING THE HGA-C COOPERATIVE PURCHASING PROGRAM
RESOLUTION #24-05-16-05	RESOLUTION DELEGATING THE AUTHORITY TO AWARD "WINDOW CONTRACTS" TO THE QPA

PUBLIC COMMENT - NONE

Motion by Commissioner Kelly and seconded by Commissioner Doran to accept Resolutions #24-05-16-01 through #24-05-16-05 presented on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Doran to adjourn meeting at 19:24 hours. Motion carried.

RESPECTFULLY SUBMITTED,


SARA LIPSETT
CLERK, B.O.F.C. DIST. #13