



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **APRIL 18, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	PRESENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLuca, AC McGeady and CFO Foley.

PRESENTATION OF MINUTES

Motion by Commissioner Mulholland seconded by Commissioner Kelly to accept the Workshop Meeting minutes from the March 14, 2024 Meeting.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Kelly seconded by Commissioner Doran to accept the Regular Meeting minutes from the March 21, 2024 Meeting.

ROLL CALL VOTE

ARROYO	ABSTAINED
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Attended BOFC Workshop and Regular meetings.
Attended monthly Cherry Hill Township meetings.
Attended weekly Office of the Fire Chief meetings.
Attended monthly Field Command Office meeting.
Attended Camden County Fire Chiefs Meeting.
Attended Independence Celebration Meeting at Town Hall.
Attended NFA Incident Command for High Rise Operations training.
Attended meeting with Police Chief for OEM position.

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of March 1 was \$15,503,192.37. March receipts totaled \$2,950,521.88; March disbursements totaled \$1,791,955.03 leaving a closing balance of \$16,661,759.22 as of March 31, 2024, which resulted in a net use of cash totaling \$1,158,566.85.

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Treasurer's Report and the monthly bill list totaling \$713,654.58 as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

None

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda

RESOLUTION #24-04-18-01	RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MAPLE SHADE
RESOLUTION #24-04-18-02	RESOLUTION MEMORIALIZING THE APPOINTMENT OF CAREER EMERGENCY MEDICAL TECHNICIAN TO FILL EXISTING VACANCY
RESOLUTION #24-04-18-03	RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2019-001
RESOLUTION #24-04-18-04	RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2020-001
RESOLUTION #24-04-18-05	RESOLUTION APPROVING ENTERING INTO A MODIFICATION AGREEMENT TO THE LEASE FOR AMBULANCE PROJECT #EMS2020-002

RESOLUTION #24-04-18-06	RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR GRASS CUTTING, TRIMMING, EDGING AND GROUNDS KEEPING
RESOLUTION #24-04-18-07	RESOLUTION AUTHORIZING THE ISSUANCE OF A CONTRACT FOR ON-LINE MARKETPLACE FOR THE PURCHASES OF PRODUCTS AND SERVICES
RESOLUTION #24-04-18-08	RESOLUTION AUTHORIZING THE ADVERTISING OF A REQUEST FOR PROPOSALS FOR EMS MEDICAL BILLING SERVICES
RESOLUTION #24-04-18-09	RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TAHOE AND VEHICLE UPFITTING FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY CONTRACT #23/24-11

PUBLIC COMMENT – NONE

Motion by Commissioner Kelly and seconded by Commissioner Mulholland to accept Resolutions #24-04-18-01 through #24-04-18-09 presented on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

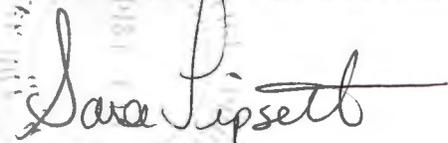
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

Cherry Hill Board of Fire Commissioners Agenda

Motion by Commissioner Kelly and seconded by Commissioner Mulholland to adjourn meeting at 19:110 hours. Motion carried.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Sara Lipsett". The signature is written in a cursive style with a long horizontal flourish extending to the right.

**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**