



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Ryan M. Doran

*Secretary / Clerk*  
Sara Lipsett

*Treasurer*  
John J. Mulholland, Jr.

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## **MINUTES FOR REGULAR MEETING** **FEBRUARY 15, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

### **CALL TO ORDER**

Public meeting call to order at 19:01 hours.

### **FLAG SALUTE**

### **ROLL CALL**

ARROYO	PRESENT
DORAN	PRESENT-VIA Zoom
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC DeLucca, AC McGeady, EMSBC Milsted, CFO Foley and PSA Fiorentini.

### **PRESENTATION OF MINUTES**

*Motion by Commissioner Lipsett seconded by Commissioner Kelly to accept the Workshop Meeting minutes from the January 11, 2024 Meeting.*

**ROLL CALL VOTE**

ARROYO	YEA
DORAN	ABSTAINED
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSTAINED

*Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Regular Meeting minutes from the January 18, 2024 Meeting.*

**ROLL CALL VOTE**

ARROYO	ABSTAINED
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**CORRESPONDENCE**

On file.

**FIRE CHIEF'S REPORT**

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

Attended BOFC Regular meetings.  
Attended monthly Cherry Hill Township meeting.  
Attended monthly Office of the Fire Chief meetings.  
Attended monthly Field Command Office meeting.  
Attended State Fire Stat Meetings.  
Attended Township Reorganization meeting.  
Attended NJ Career Fire Chiefs meeting.

**TREASURER'S REPORT**

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of January 1 was \$14,913,427.90. January receipts totaled \$2,675,664.05; January disbursements totaled \$2,024,169.59 leaving a closing balance of \$15,564,922.36 as of January 31, 2024, which resulted in a net use of cash totaling \$651,494.46. CFO Foley mentioned one notable disbursement to the Camden County Joint Insurance Fund for the Semi Annual Insurance Premium for \$421,765.00.

*Motion by Commissioner Mulholland and seconded by Commissioner Arroyo to accept Treasurer's Report and the monthly bill list totaling \$1,054,601.99 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**READING OF RESOLUTIONS**

The following Resolutions were read on Consent Agenda:

RESOLUTION #24-02-15-01	RESOLUTION APPROVING THE ANTICIPATED ITEM OF REVENUE AND APPROPRIATIONS TO THE 2024 FIRE DISTRICT BUDGET – FY 23 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS HAZMAT TRAINING SUBGRANT
RESOLUTION #24-02-15-02	RESOLUTION STATING THE BOARD OF FIRE COMMISSIONERS FOR FIRE DISTRICT #13 HAS REVIEWED THE REPORT OF AUDIT FOR 2022
RESOLUTION #24-02-15-03	RESOLUTION AUTHORIZING BUDGET TRANSFERS RELATIVE TO THE 2023 BUDGET

**PUBLIC COMMENT – NONE**

*Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Resolutions #24-02-15-01 through #24-02-15-03 on Consent Agenda as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Mulholland and seconded by Commissioner Arroyo to adjourn meeting at 19:09 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**SARA LIPSETT  
CLERK, B.O.F.C. DIST. #13**