



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
Fax: (856) 795-4588

Chairperson
Ryan M. Doran

Secretary / Clerk
Sara Lipsett

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
Rosy Arroyo

MINUTES FOR REGULAR MEETING **JANUARY 18, 2024**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on December 28, 2023.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00 hours.

FLAG SALUTE

ROLL CALL

ARROYO	ABSENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Houlihan, AC Delucca, CFO Foley and PSA Fiorentini.

PRESENTATION OF MINUTES

Motion by Commissioner Lipsett seconded by Commissioner Mulholland to accept the Regular Meeting minutes from the December 5, 2023 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner Doran to accept the Workshop Meeting minutes from the December 12, 2023 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	ABSTAINED
LIPSETT	YEA
MULHOLLAND	YEA

Motion by Commissioner Lipsett seconded by Commissioner Kelly to accept the Regular Meeting minutes from the December 18, 2023 Meeting.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	ABSTAINED
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file.

FIRE CHIEF'S REPORT

Attended BOFC Regular meetings.
Attended monthly Cherry Hill Township meeting.
Attended monthly Office of the Fire Chief meetings.
Attended monthly Field Command Office meeting.
Attended State Fire Stat Meetings.
Attended Recruit Firefighter Graduation.

Fire Chief Houlihan presented the Fire Chief's report. The complete report is on file.

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of December 1 was \$15,096,644.51. December receipts totaled \$2,421,549.53; December disbursements totaled \$2,604,766.14 leaving a closing balance of \$14,913,427.90 as of December 31, 2023, which resulted in a net use of cash totaling \$183,216.61.

Motion by Commissioner Doran and seconded by Commissioner Kelly to accept Treasurer's Report and the bill list totaling \$654,053.93 as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

Motion to open the Public Hearing for the adoption of the 2024 Budget.

Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to open the Public Hearing for the Adoption of the 2024 Budget. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

CFO Foley read the 2024 proposed budget into the minutes, once completed the Board asked for any public comment. After receiving no public comments, the Board asked for a motion to close the public hearing.

Motion by Commissioner Mulholland and seconded by Commissioner Doran to close the Public Hearing. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

READING OF RESOLUTIONS

The following resolutions were read on Consent Agenda;

RESOLUTION #24-01-18-01	RESOLUTION TO AMEND THE 2024 BUDGET PURSUANT TO N.J.S.A. 40A:14-78.3 FOR FISCAL YEAR JANUARY 1, 2024 TO DECEMBER 31, 2024
RESOLUTION #24-01-18-02	RESOLUTION TO ADOPT A BUDGET FOR CALENDAR YEAR JANUARY 1, 2024 TO DECEMBER 31, 2024
RESOLUTION #24-01-18-03	RESOLUTION TO CANCEL UNEXPENDED BALANCES
RESOLUTION #24-01-18-04	RESOLUTION MEMORIALIZING THE APPOINTMENT OF A QUALIFIED PURCHASING MANAGER
RESOLUTION #24-01-18-05	RESOLUTION MEMORIALIZING THE APPOINTMENT OF PER DIEM EMERGENCY MEDICAL TECHNICIANS TO FILL EXISTING VACANCY
RESOLUTION #24-01-18-06	RESOLUTION MEMORIALIZING THE APPOINTMENT OF CAREER MEDICAL TECHNICIANS TO FILL EXISTING VACANCY
RESOLUTION #24-01-18-07	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF EMT MICHAEL S. TASCH
RESOLUTION #24-01-18-08	RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE

PUBLIC COMMENT - NONE

Motion by Commissioner Mulholland and seconded by Commissioner Kelly to accept Resolutions #24-01-18-01 through #24-01-18-08 on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

ARROYO	ABSENT
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

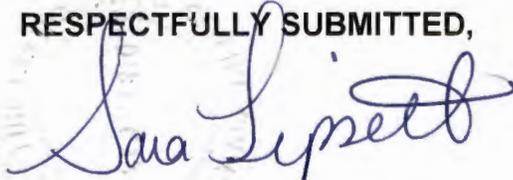
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

There were no public comments received.

MOTION TO ADJOURN MEETING

Motion by Commissioner Kelly and seconded by Commissioner Mulholland to adjourn meeting at 19:13 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**SARA LIPSETT
CLERK, B.O.F.C. DIST. #13**