



## Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
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*Chairperson*  
Ryan M. Doran

*Secretary/Clerk*  
John J. Mulholland, Jr.

*Treasurer*  
Sara Lipsett

*At Large*  
William P. Kelly

*At Large*  
Rosy Arroyo

## **MINUTES WORKSHOP MEETING** **NOVEMBER 14, 2023**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on May 19, 2023.

### **CALL TO ORDER**

Public meeting call to order at 19:00 hours .

### **FLAG SALUTE**

### **ROLL CALL**

ARROYO	PRESENT
DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT- VIA Phone
MULHOLLAND	ABSENT

Also present; Fire Chief Houlihan, AC DeLucca, AC McGeady, BC Reiss, EMS Lt. Croshaw and PSA Fiorentini.

### **DISCUSSION ITEMS**

- EMS Lt. Croshaw reported that EMS runs continue to increase with 1,088 calls for service in October and 12,109 calls for service so far this year. Lt. Croshaw reported that the EMS Division recently received three Lucas III chest compression devices from Camden County.
- BC Reiss reported an increase in call volume with recent calls for a dwelling fire on Stonebridge Road, a truck fire on the highway and a recent rescue assignment. BC Reiss reported that the Recruit Academy is in week eight of their training, which includes visits to the West Chester Fire Academy; their 24-hour shift is scheduled for after Thanksgiving.
- Fire Chief Houlihan briefed the Board on FF and EMT hiring; 10 firefighter recruits are scheduled to graduate the Recruit Academy on December 1, 2023; four conditional offers have been issued for full time EMT positions with three more in the background process. A new Per Diem hourly wage increase went into effect

this month. In an effort to increase Per Diem EMT staffing, the application process will continue to remain open.

- Fire Chief Houlihan reported that we have received seven resumes for the QPA position, which are being reviewed; interviews will be scheduled.
- Fire Chief Houlihan reported that the new CHFD Podcast has been introduced with positive feedback.
- Fire Chief Houlihan reported that on Monday, November 20, 2023 the CHFD will host Congressman Norcross at Fire Headquarters as a thank you for the recent FEMA grants that have been received by CHFD. The event is scheduled to begin at 2:00 pm, which will include a tour of the facility and training grounds.
- Fire Chief Houlihan reminded the Board that the CHFD Awards Ceremony will take place at the November 20, 2023 Regular Meeting.
- Fire Chief Houlihan briefed the Board on the 2024 Capital Project, which will include funding for a new Engine and two light duty vehicles.

**CLOSED PUBLIC MEETING:**

*Motion by Commissioner Doran to close Public Meeting at 19:15 hours to go into executive caucus meeting to discuss personnel matters seconded by Commissioner Kelly. Motion carried.*

<b>RESOLUTION #23-11-14-01</b>	<b>RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION</b>
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*Motion by Commissioner Doran and seconded by Commissioner Kelly to accept Resolution #23-11-14-01 as read. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

**OPENED MEETING**

*Motion by Commissioner Lipsett at 19:24 hours to open meeting to the public, seconded by Commissioner Arroyo. Motion carried.*

**ROLL CALL VOTE**

ARROYO	YEA
DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MULHOLLAND	ABSENT

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

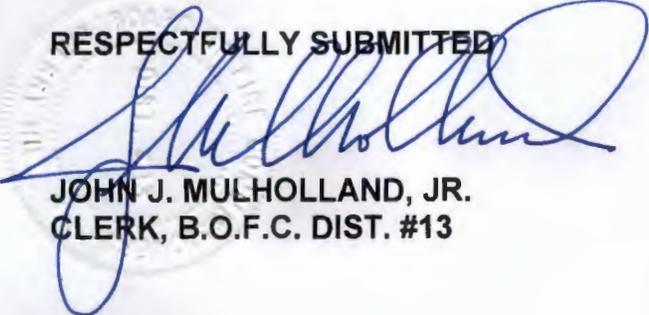
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

None received.

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Lipsett and seconded by Commissioner Doran to adjourn meeting at 19:26 hours. Motion carried.*

**RESPECTFULLY SUBMITTED**



**JOHN J. MULHOLLAND, JR.  
CLERK, B.O.F.C. DIST. #13**