



# Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9752  
Fax: (856) 795-4588

*Chairperson*  
Ryan M. Doran

*Secretary / Clerk*  
John J. Mulholland, Jr.

*Treasurer*  
Sara Lipsett

*At Large*  
William P. Kelly

*At Large*  
William T. McCargo

## **MINUTES FOR REGULAR MEETING** **JUNE 20, 2023**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on May 19, 2023.

**The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.**

### **CALL TO ORDER**

Public meeting call to order at 19:00 hours.

### **FLAG SALUTE**

### **ROLL CALL**

DORAN	PRESENT
KELLY	ABSENT
LIPSETT	PRESENT
MCCARGO	PRESENT
MULHOLLAND	PRESENT

Also present: AFC DeLucca, AFC McGeady, EMSBC Milsted, CFO Foley and PSA Fiorentini.

### **PRESENTATION OF MINUTES**

*Motion by Commissioner Lipsett seconded by Commissioner Doran to accept the Special Workshop Meeting minutes from the May 9, 2023 Meeting.*

**ROLL CALL VOTE**

DORAN	YEA
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	ABSTAINED

*Motion by Commissioner Lipsett seconded by Commissioner Doran to accept the Closed Special Workshop Meeting minutes from the May 9, 2023 Meeting.*

**ROLL CALL VOTE**

DORAN	YEA
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	ABSTAINED

*Motion by Commissioner McCargo seconded by Commissioner Lipsett to accept the Regular Meeting minutes from the May 15, 2023 Meeting.*

**ROLL CALL VOTE**

DORAN	ABSTAINED
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

**CORRESPONDENCE**

On file

**FIRE CHIEF'S REPORT**

AFC DeLucca presented the Fire Chief's Report. AFC DeLucca also noted that Fire Chief Houlihan received notice from IAFF Locals 3198 and 2663 that they are interested in scheduling dates for contract negotiations.

- Attended BOFC Workshop and Regular meetings.
- Attended monthly Cherry Hill Township meetings.
- Attended weekly Office of the Fire Chief meetings
- Attended monthly Field Command Office meeting.
- Attended Command Training

- Attended Fire Police Oath of Office.
- Attended Camden County Fire Chiefs Regular meeting.
- Attended CHT Memorial Day Presentation.

**TREASURER'S REPORT**

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of May 1 was \$14,753,194.75. May receipts totaled \$2,401,190.27, May disbursements totaled \$2,435,281.56 leaving a closing balance of \$11,719,103.46 as of May 31, 2023, which resulted in a net use of cash totaling \$34,091.29.

*Motion by Commissioner Doran and seconded by Commissioner Mulholland to accept Treasurer's Report and the monthly bill list totaling \$747,405.41 as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

**OLD BUSINESS**

**NEW BUSINESS**

*Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to approve the amendment to the Virtua Transport Agreement as submitted for the effective dates of August 1, 2023 and ending on July 31, 2024.*

**ROLL CALL VOTE**

DORAN	YEA
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

The following Resolutions were presented on Consent Agenda;

**READING OF RESOLUTIONS**

**RESOLUTION #23-06-20-01**

**RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER BRIGITTE BAUMANN**

Cherry Hill Board of Fire Commissioners Agenda

RESOLUTION #23-06-20-02	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER JOSEPH J. LEUSNER, JR.
RESOLUTION #23-06-20-03	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER PATRICK W. PATTERSON
RESOLUTION #23-06-20-04	RESOLUTION ACKNOWLEDGING THE RETIREMENT OF FIREFIGHTER MICHAEL J. NELSON
RESOLUTION #23-06-20-05	RESOLUTION ADOPTING EMPLOYMENT CONTRACT FOR FIRE CHIEF
RESOLUTION #23-06-20-06	RESOLUTION ADOPTING EMPLOYMENT CONTRACT FOR ASSISTANT FIRE CHIEF
RESOLUTION #23-06-20-07	RESOLUTION ADOPTING EMPLOYMENT CONTRACT FOR ASSISTANT FIRE CHIEF
RESOLUTION #23-06-20-08	RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE RISK MANAGEMENT CONSULTANT PROJECT #OFC2023-011
RESOLUTION #23-06-20-09	RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DEPARTMENT DISTRICT #13 AND VOORHEES TOWNSHIP FIRE DEPARTMENT
RESOLUTION #23-06-20-10	RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF EQUIPMENT IN TWO (2) CHEVROLET TAHOE VEHICLES FROM THE NEW JERSEY STATE WHELEN CONTRACT #17-FLEET-00761

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Mulholland and seconded by Commissioner Doran to accept Resolutions #23-06-20-01 through Resolution #23-06-20-10 on Consent Agenda as read. Motion carried.*

**ROLL CALL VOTE**

DORAN	YEA
KELLY	ABSENT
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

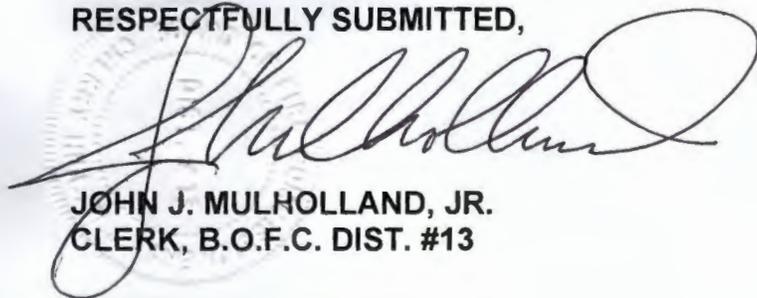
THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

None

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Mulholland and seconded by Commissioner Lipsett to adjourn meeting at 19:09 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



JOHN J. MULHOLLAND, JR.  
CLERK, B.O.F.C. DIST. #13