



Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
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Chairperson
Sara Lipsett

Secretary / Clerk
Ryan M. Doran

Treasurer
John J. Mulholland, Jr.

At Large
William P. Kelly

At Large
William T. McCargo

MINUTES FOR REGULAR MEETING NOVEMBER 21, 2022

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on January 7, 2022.

The meeting will also be accessible to the public on-line through Zoom by following the information on our website. Members of the public attending through Zoom will be able to give public comment utilizing the public comments section of the meeting.

CALL TO ORDER

Public meeting call to order at 19:00hours.

FLAG SALUTE

ROLL CALL

DORAN	PRESENT
KELLY	PRESENT
LIPSETT	PRESENT - VIA ZOOM
MCCARGO	PRESENT
MULHOLLAND	PRESENT

Also present: Fire Chief Callan, AFC Houlihan, AFC DeLucca, EMSBC Milsted, CFO Foley and PSA Fiorentini.

OATH OF OFFICE

Fire Chief Callan welcomed family and friends of Assistant Fire Chief Delucca to his Oath of Office Ceremony this evening.

Fire Commissioner Doran presided over the Oath of Office for Assistant Fire Chief Delucca after which the Board took a short recess at 19:05 hours and resumed the regular meeting at 19:19 hours.

PRESENTATION OF MINUTES

Motion by Commissioner Mulholland seconded by Commissioner McCargo to accept the Regular meeting minutes from the October 17, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Motion by Commissioner Mulholland seconded by Commissioner McCargo to accept the Closed Regular meeting minutes from the October 17, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Motion by Commissioner Doran seconded by Commissioner Mulholland to accept the Special meeting minutes from the October 6, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	ABSTAINED
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Motion by Commissioner Doran seconded by Commissioner Mulholland to accept the Closed Special meeting minutes from the October 6, 2022 Meeting.

ROLL CALL VOTE

DORAN	YEA
KELLY	ABSTAINED
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

CORRESPONDENCE

On file

FIRE CHIEF'S REPORT

Fire Chief Callan presented the Fire Chief's Report. The full report is on file.

- Attended OFC/FCO monthly meeting.
- Attended Cherry Hill Township meetings.
- Attended BOFC Prep Meetings.

Fire Chief Callan reported on the four man staffing initiative that was recently implemented and asked the Board for guidance since the staffing initiative has reached the \$100,000.00 limit that was previously established. The Board agreed to continue the staffing initiative using overtime funds and passed the following motion.

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to continue with the four man staffing initiative on the Squad Company, Rescue Ladder 13 and Ladder 1324 using budgeted overtime funds until the initiative reaches \$200,000.00 at which time the Fire Chief will notify the Board of Fire Commissioners for further guidance.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

TREASURER'S REPORT

CFO Foley read the Treasurer's Report into the record; the opening balance in the cash accounts as of October 1 was \$13,142,484.04. October receipts totaled \$2,339,831.30; October disbursements totaled \$1,476,708.28 leaving a closing balance of \$14,005,607.06 as of October 31, 2022, which resulted in a net use of cash totaling \$863,123.02.

Motion by Commissioner Kelly and seconded by Commissioner McCargo to accept Treasurer's Report and the monthly bill list totaling \$694,082.40 as read. Motion carried.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

OLD BUSINESS

None

NEW BUSINESS

Motion made by Commissioner Doran and seconded by Commissioner McCargo to cancel the Public Hearing for the 2023 Capital Budget scheduled for November 21, 2022 and reschedule for the December 6, 2022 meeting. Advertisement and postings will be completed as per Statute.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Motion made by Commissioner Mulholland and seconded by Commissioner Lipsett to advertise for a Special Budget Workshop Meeting on November 30, 2022 at 7:00 pm to discuss the 2023 proposed budget.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Motion by Commissioner Doran and seconded by Commissioner McCargo to schedule a Special Meeting on December 12, 2022 at 7:00 pm to Introduce and Adopt the 2023 Budget.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

READING OF RESOLUTIONS

RESOLUTION #22-11-21-01	RESOLUTION AUTHORIZING THE APPOINTMENT OF A FIRE CAPTAIN
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PUBLIC COMMENT - NONE

Motion by Commissioner Lipsett and seconded by Commissioner Doran to accept Resolution #22-11-21-01 as read. Motion carried

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

RESOLUTION #22-11-21-02	RESOLUTION AUTHORIZING THE APPOINTMENT OF A FIRE LIEUTENANT
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PUBLIC COMMENT - NONE

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to accept Resolution #22-11-21-02 as read. Motion carried.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

Cherry Hill Board of Fire Commissioners Agenda

The following Resolutions were presented on Consent Agenda;

RESOLUTION #22-11-21-03	RESOLUTION APPOINTING DEPUTY EMERGENCY MANAGER
RESOLUTION #22-11-21-04	RESOLUTION SETTING THE COMPENSATION FOR MEMBERS OF THE BOARD OF FIRE COMMISSIONERS
RESOLUTION #22-11-21-05	RESOLUTION AUTHORIZING THE PURCHASE OF FIREFIGHTER ELKHART BRASS APPARATUS NOZZLES AND ASSOCIATED APPLIANCES FROM THE NEW JERSEY STATE CONTRACT 17-FLEET-00834 ELK VENDOR ALL HANDS FIRE EQUIPMENT V00002054
RESOLUTION #22-11-21-06	RESOLUTION AUTHORIZING THE APPOINTMENT OF A FIRE APPARATUS MECHANIC
RESOLUTION #22-11-21-07	RESOLUTION AUTHORIZING SALARY ADJUSTMENTS
RESOLUTION #22-11-21-08	RESOLUTION AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER FOR KEY HOSE BIG 10 – 1.75” AND 2”

PUBLIC COMMENT

Commissioner Lipsett congratulated Assistant Fire Chief Brett DeLucca on his promotion and also congratulated Captain Zach Houck and Lieutenant Robert Luft on their promotions

Motion by Commissioner Lipsett and seconded by Commissioner Mulholland to accept Resolutions #22-11-21-03 through #22-11-21-08 on Consent Agenda as read. Motion carried.

ROLL CALL VOTE

DORAN	YEA
KELLY	YEA
LIPSETT	YEA
MCCARGO	YEA
MULHOLLAND	YEA

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRPERSON.

I.A.A.F. Local 2663 President James Lyons read the following comment into the minutes, a copy of the letter was also distributed to each Fire Commissioner;

Commissioners,

The members of Cherry Hill Firefighters IAFF Local 2663 and Cherry Hill Fire Officers IAFF Local 3198 again express their gratitude that the Board of Fire Commissioners and Office of the Fire Chief have increased the minimum firefighters on half of our on-duty apparatus from three to four. This initial action to rectify this safety issue has truly made a difference in the level of service we provide to our residents.

Since this action was taken by the Board of Fire Commissioners and Office of the Fire Chief last month, there have been several emergency responses in which a fourth firefighter on the apparatus was critical to ensuring we provided exemplary lifesaving services to those in need. For example, a crash on the New Jersey Turnpike on Oct. 21 involving several tractor-trailers and a pickup truck required Squad 13 and Rescue Ladder 13 to extinguish a fire, treat a badly burned patient, and use hydraulic rescue tools to extricate a severely injured driver from a tractor-trailer. Without a fourth firefighter on both apparatus, Squad 13 and Rescue Ladder 13 would have been hampered in performing their lifesaving services. A detailed summary of this emergency, along with several more in which four-firefighter staffing proved critical, are attached to this letter.

In just a short time, a four-firefighter minimum on half of our apparatus has proved critical to ensuring that we're able to keep Cherry Hill's residents, businesses, and visitors safe. We urge you to continue this practice and expand it across the department, so each of our fire apparatus is staffed by four full-time firefighters.

The Board thanked President Lyons for his comments.

MOTION TO ADJOURN MEETING

Motion by Commissioner Lipsett and seconded by Commissioner Kelly to adjourn meeting at 19:37 hours. Motion carried.

RESPECTFULLY SUBMITTED,



**RYAN M. DORAN
CLERK, B.O.F.C. DIST. #13**