



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone: (856) 795-9805  
Fax: (856) 795-4588

*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## MINUTES FOR REGULAR MEETING MARCH 7, 2019

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 8, 2018.

### CALL TO ORDER

Public meeting call to order at 19:00 hours.

### FLAG SALUTE

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	ABSENT
MONTANA	PRESENT

Also present; AFC Baum, AFC Houlihan and PSA Fiorentini.

*Motion by Commissioner Montana seconded by Commissioner Campagna to accept the Agenda, Regular and Closed meeting minutes from the February 7, 2019 Meeting.*

### ROLL CALL VOTE

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

*Motion by Commissioner Montana seconded by Commissioner Kelly to accept the Workshop and Closed meeting minutes from the February 21, 2019 Meeting.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**CORRESPONDENCE – ON FILE**

**FIRE CHIEF'S REPORT**

The Fire Chief's report was presented by AC Baum. The complete report is on file.

Met with Idea Lab for Budget Information via social media.  
Attended Neighborhood watch on Columbia Blvd.  
Attended EMS Officers Meeting.  
Attended CC Fire Coordinator's and CC Fire Chiefs Regular meetings.  
Attended monthly FCO meeting.  
Attended CH Township Council meeting.  
Attended Monthly L/M meeting.  
Attended BOFC / OFC meeting with Labor Representatives.  
Attended meeting with new psychologist.  
Attended NJCFCA regular meeting.  
Attended meeting with Matrix Consulting Group.  
Met with Comptroller's office regarding State audit.  
Attended EMS Today Conference in National Harbor MD  
Attended the CC EMS Chiefs meeting.  
CPR Training to TD Bank employees.

**TREASURER'S REPORT**

PSA Fiorentini read the Treasurer's report into the record; the opening balance in the cash accounts as of February 1<sup>st</sup> was \$7,859,937.56, February receipts totaled \$316,271.44, February disbursements totaled \$2,067,138.65 leaving a closing balance on February 28<sup>th</sup> of \$6,109,070.35 which resulted in a net use of cash totaling \$1,750,867,21.00.

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Treasurer's Report and the monthly bill list of \$498,186.96 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**READING OF RESOLUTIONS**

RESOLUTION #19-03-07-01	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF QUINLAN & NIGRO, LLC
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**PUBLIC COMMENT NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-02	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO BOWMAN AND COMPANY FOR AUDITING SERVICES
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-02 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-03	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STANTEC FOR ENGINEERING SERVICES
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-03 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-04	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF RICHARD M. BRASLOW
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-04 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-05	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF CAPEHART & SCATCHARD
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-05 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-06	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTIONS OF CASH MANAGEMENT
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-06 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-07**

**RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPER FOR PUBLICATION MARCH 1-DECEMBER 31, 2019**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-07 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-08**

**RESOLUTION AUTHORIZING REGULAR AND AGENDA MEETING SCHEDULE FROM APRIL 1 THROUGH DECEMBER 31, 2019**

**PUBLIC COMMENT – NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-08 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-09**

**RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-09 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-10**

**RESOLUTION APPOINTING CONNER STRONG & BUCKELEW AS RISK MANAGEMENT CONSULTANT**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-10 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-11**

**RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-11 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-12**

**RESOLUTION DESIGNATING SIGNATORIES TO  
GENERAL ACCOUNTS**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-12 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-13**

**RESOLUTION ADOPTING EMPLOYMENT  
CONTRACT FOR ASSISTANT FIRE CHIEF**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-13 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

**RESOLUTION #19-03-07-14**

**RESOLUTION TO APPOINT A HEARING OFFICER**

**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-14 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

RESOLUTION #19-03-07-15	RESOLUTION AUTHORIZING APPOINTMENT OF POST-OFFER PRE-EMPLOYMENT PSYCHOLOGICAL SCREENINGS AND PSYCHOLOGICAL EVALUATION SERVICES FOR THE YEAR 2019
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**PUBLIC COMMENT - NONE**

*Motion by Commissioner Campagna and seconded by Commissioner Montana to accept Resolution #19-03-07-15 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	YEA
GIBSON	YEA
KELLY	YEA
MCCARGO	ABSENT
MONTANA	YEA

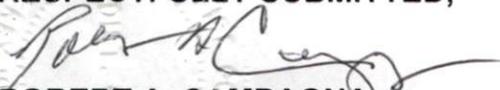
**PUBLIC COMMENT PRIOR TO CLOSE OF MEETING**

*THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRMAN.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to adjourn meeting at 19:08 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**

  
**ROBERT A. CAMPAGNA**  
**CLERK, B.O.F.C. DIST. #13**