



# CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13  
1100 Markkress Road  
Cherry Hill, New Jersey 08003  
Telephone : (856) 795-9805  
Fax : (856) 795-4588

*Chairperson*  
Hugh H. "Skip" Gibson, IV

*Secretary / Clerk*  
Robert A. Campagna

*Treasurer*  
William P. Kelly

*At Large*  
Kellie Montana

*At Large*  
William T. McCargo

## MINUTES FOR AGENDA MEETING NOVEMBER 2, 2017

### OPEN PUBLIC MEETING

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 9, 2017.

### CALL TO ORDER

Called to Order – 18:00 hours

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, A/C Baum, B/C Houlihan, and EMS Lt. Allen, CFO Foley and PSA Fiorentini

### DISCUSSION ITEMS

- CFO Foley distributed updated draft 2018 budget proposals to the Board; one scenario included a two percent tax increase and utilization of the available cap bank funds; a scenario with no tax increase, and a scenario with no tax increase and no funding for the purchase of apparatus. Fire Chief Kolbe is recommending the purchase of a new rescue vehicle and one new engine. The purchase of the new ladder could be postponed until the 2019 budget. If the Board agrees to purchase the new apparatus, a Special Capital meeting would be required before the Board approves the 2018 spending plan.
- The Board discussed the upcoming meeting with the Mayor and his staff. Fire Chief Kolbe will prepare a synopsis of the Fire Department operations and financial outlook for the meeting.

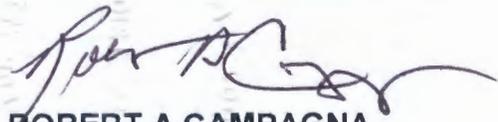
Cherry Hill Board of Fire Commissioners Agenda

- Fire Chief Kolbe distributed a copy of the draft Strategic Plan and an updated Reserve Policy for the Board to review.
- Fire Chief Kolbe updated the Board on the training site improvements. The site work should be completed by the end of November and the training props are scheduled to be delivered by the end of December.
- Fire Chief Kolbe updated the Board on the recruit firefighter graduation which will take place on Friday, November 3, 2017 and the firefighter testing that will take place on Saturday, November 11, 2017.
- EMS Lt. Allen reported that the new EMS command vehicle is in service and that EMS is on target to surpass 2016 run totals this year. Lt. Allen distributed an updated EMS performance report to the Board.
- B/C Houlihan reported that the companies continue with their water battery training initiatives and preparing for the recruit firefighter graduation ceremony.
- The Board welcomed B/C Baum to his first meeting as Assistant Fire Chief. A/C Baum reported that he has been working with the training division, the IT department and the Office of Emergency Management as he acclimates to his new position.

**MOTION TO ADJOURN MEETING**

*Motion to adjourn agenda meeting was made by Commissioner Montana and seconded by Commissioner Campagna at 19:01 hours, all voted in favor.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**