



## Cherry Hill Board of Fire Commissioners

Cherry Hill Fire District #13  
1100 Markkress Road  
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Telephone: (856) 795-9805  
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Chairperson  
Hugh H. "Skip" Gibson, IV

Secretary/Clerk  
Robert A. Campagna

Treasurer  
William P. Kelly

At Large  
Kellie Montana

At Large  
William T. McCargo

## WORKSHOP AGENDA MINUTES SEPTEMBER 28, 2017

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was mailed to the official newspapers and advertised March 9, 2017.

### CALL TO ORDER

Public meeting call to order at 18:00 hours.

### ROLL CALL

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

Also present: Fire Chief Kolbe, A/C Callan, B/C McGeady, EMS Lt. Lewis, CFO Foley and PSA Fiorentini

### DISCUSSION ITEMS

- B/C McGeady reported that department level training involving water supply evolutions will be on going for the next two weeks, SCBA Technician classes are scheduled and the department continues to support the current recruit classes now underway. B/C McGeady reported progress with the Rescue apparatus committee.
- EMS Lt. Lewis reported that EMS has responded to 8,135 calls for service to date which is 430 calls over last year for the same time period. The EMT class is currently underway with 14 students enrolled and Per Diem EMT testing is in progress.
- CFO Foley updated the Board on the 2018 Budget proposal; Fire Chief Kolbe reviewed the line item increases. Discussion continued on the projected overtime expenses with the anticipation of the 10 new hires currently in the recruit class, the projected health care costs and the 2018 pension costs which have not been received as of this date and the vehicle replacement costs which are planned for the 2018 budget year. The

consensus of the Board was to continue the discussion at the October Board meeting.

- Fire Chief Kolbe reported on a project initiated by Commissioner Kelly which entails placing a picture of the past Fire Chief's and Fire Commissioners with a plaque stating their years of service. Discussion was held on the location where the pictures will be displayed. Fire Chief Kolbe also discussed the possibility of establishing a fire department museum to be located in the old fire administration building. The Board and the Fire Chief agreed that more discussion is needed before any action is taken.
- Commissioner Kelly requested a status on the motor maintenance storage building project. Fire Chief Kolbe suggested that the project be placed on hold at this time.
- Fire Chief Kolbe reported to the Board that the training site improvements are progressing; the footings and foundation walls are being installed and the contract for the training props has been signed with a tentative delivery date of late December or early January.
- Fire Chief Kolbe distributed a draft copy of the Strategic Plan for the Board to review. The Chief also distributed a draft of the Civilian Forum agenda for the Board's review.
- Fire Chief Kolbe reported that 157 firefighter applicants out of a total of 537 applicants attended the test preparation classes that were held.
- A review of the upcoming events were discussed; the interviews for the Assistant Chief Position will be held on October 12, 2017. The Township Harvest Festival will take place on October 15, 2017 at the Croft Farm. The Fire Officer promotions and the Department's Recognition Awards will be distributed at the Workshop Meeting scheduled for October 19, 2017 and the Firefighter Recruits are scheduled to graduate their class on November 3, 2017.
- CFO Foley advised the Board that he was contacted by a new workers compensation carrier, 7710 Insurance Company, who was interested in putting in a proposal for our workers compensation coverage. CFO Foley explained the process that would be necessary to move forward.
- Commissioner Gibson commented on the correspondence that we continue to receive on behalf of our EMS and Fire Department.

### **CLOSED PUBLIC MEETING**

*Motion by Commissioner Montana to close Public Meeting at 19:10 hours to go into executive caucus meeting seconded by Commissioner Campagna. Motion carried.*

**RESOLUTION #17-09-28-01**

**RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to accept Resolution #17-09-28-01 as read. Motion carried.*

**ROLL CALL VOTE**

CAMPAGNA	PRESENT
GIBSON	PRESENT
KELLY	PRESENT
MCCARGO	PRESENT
MONTANA	PRESENT

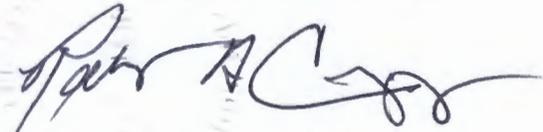
**OPENED MEETING**

*Motion by Commissioner Montana at 20:02 hours to open meeting to the public, seconded by Commissioner Campagna. Motion carried.*

**MOTION TO ADJOURN MEETING**

*Motion by Commissioner Montana and seconded by Commissioner Campagna to adjourn meeting at 20:02 hours. Motion carried.*

**RESPECTFULLY SUBMITTED,**



**ROBERT A. CAMPAGNA  
CLERK, B.O.F.C. DIST. #13**